

COLLEGIATE AC LTD

PRIVACY POLICY

Policy version: February 2026

www.collegiate-ac.com (our “**Website**”) is provided by Collegiate AC Ltd, 8 Home Farm, Ardington, Wantage, England, OX12 8PD, Company number 07619022 (“**we**”, “**our**” or “**us**”). We are the data Controller of the Personal Data obtained via our Website, meaning we are the organisation legally responsible for deciding how, and for what purposes it is used.

We are registered with the Information Commissioner’s Office “**ICO**” ([Information Commissioner’s Office](#)) number ZA216871.

We take your privacy very seriously. Please read this “Privacy Policy” carefully as it contains important information on who we are, and how and why we collect, store, use and share any information relating to you (your “**Personal Data**”) in connection with your use of our Website. It also explains your rights in relation to your Personal Data and how to contact us or a relevant regulator in the event you have a complaint.

We collect, use and are responsible for certain Personal Data about you. When we do so we are subject to the law, including the Data Protection Act 2018 (to the extent that it relates to processing of Personal Data and privacy), the UK General Data Protection Regulation (UK GDPR); as well as the Privacy and Electronic Communications (EC Directive) Regulations 2003; and; any code of practice or guidance published by the ICO (or equivalent regulatory body) from time to time (collectively “**UK GDPR**”).

Given the nature of our website, we do not expect to collect the Personal Data of anyone under 18 years old. If you are aware that any Personal Data of anyone under 18 years old has been shared with our website please let us know so that we can delete that data.

This Privacy Policy is divided into the following sections:

- What this Privacy Policy applies to
- Personal Data we collect about you
- How your Personal Data is collected
- How and why, we use your Personal Data
- Marketing
- Who we share your Personal Data with
- How long your Personal Data will be kept
- Transferring your Personal Data outside of the UK

- Cookies
- Your rights
- Keeping your Personal Data secure
- How to complain
- Changes to this Privacy Policy
- How to contact us
- General

What this Privacy Policy applies to

This Privacy Policy relates to your use of our Website and all enquiries within it.

We may link to other websites owned and operated by third parties such as universities. Those third-party websites may also gather Personal Data about you in accordance with their own separate privacy policies. For privacy information relating to those third-party websites, please consult their privacy policies as appropriate.

Personal Data we collect about you

The Personal Data we collect about you depends on the particular activities carried out through our website. We will collect and use the following Personal Data about you:

- your name, address and contact information, including email address and telephone number- **Profile Data**
- information to check and verify your identity, e.g. date of birth- **Profile Data**
- your gender, if you choose to give this to us- **Profile Data**
- details of any information, feedback or other matters you give to us by phone, email, post or via social media- **Marketing Data**
- your Website account details, such as username and login details- **Profile Data**
- your activities on, and use of, our website- **Usage Data**
- your personal or professional interests- **Marketing Data**
- information about the services we provide to you- **Usage Data**
- your contact history, purchase history and saved items- **Usage Data**
- information about how you use our website and technology systems- **Usage Data**
- your responses to surveys, competitions and promotions- **Usage Data**

- your year of study- **Profile Data**
- your Letting Option (contract length), Property/ Room type preferences, use of single gender property- **Profile Data**
- your Student ID (not mandatory)- **Profile Data**
- Any medical condition that requires special accommodation arrangements- **Special Category Data**

We also collect, use and share “**Aggregated Data**” such as the number of users in a region who have accessed our Platform. Aggregated Data can be derived from your Personal Data but is not considered Personal Data in law as this data will not directly or indirectly reveal your identity. However, if we combine or connect Aggregated Data with your Personal Data so that it can directly or indirectly identify you, we treat the combined data as Personal Data which will be used in accordance with this Privacy Policy.

We may also use Aggregated Data to enable research or analysis so that we can better understand and serve you and others. For example, we may conduct research on your demographics and usage. Although this Aggregated Data may be based in part on Personal Data, it does not identify you personally. We may share this type of anonymous data with others, including service providers, our affiliates, sub-licensees, agents, and current and prospective business partners.

We do collect Special Category Data about you (information about your health in relation to your accommodation). However, we do not collect any information about criminal convictions and offences.

You must provide your Profile Data in order for us to provide our services to you, unless we tell you that you have a choice.

Sometimes you can choose if you want to give us your Personal Data and let us use it. Where that is the case we will tell you and give you the choice before you give the Personal Data to us. We will also tell you whether declining to share that Personal data will have any effect on providing our services to you.

We collect and use this Personal Data for the purposes described in the section ‘**How and why we use your Personal Data**’ below.

How your Personal Data is collected

We collect Personal Data from you:

- directly, when you enter or send us information, such as when you register with us, contact us (including via email), send us a text message, send us feedback, purchase our services via our Website, post material to our Website or our social media sites such as Facebook, TikTok and Snapchat and complete client surveys or participate in competitions via our Website, and

- indirectly, such as your browsing activity while on our Website; we will usually collect information indirectly using the technologies explained in the “**Cookies**” section below.

We may receive Personal Data about you from various third parties and public sources as set out below:

- Public sources: such as Companies House and/or the Electoral Register, based inside the EU, which are necessary for our legitimate interests (e.g.: for network security, to prevent fraud and/or to comply with a legal obligation);
- Analytics providers such as: Google whose privacy policy is here www.policies.google.com/privacy, based outside the EU; and
- Search information providers: such as Google based outside the EU.

How and why, we use your Personal Data

Under data protection law, we can only use your Personal Data if we have a proper reason:

- where you have given “**Your Consent**”;
- to comply with our “**Legal and Regulatory Obligations**”;
- for the “**Performance of our Contract**” with you or to take steps at your request before entering into a contract; and/ or
- for our “**Legitimate Interests**” or those of a third party.

A Legitimate Interest is when we have a business or commercial reason to use your Personal Data, so long as this is not overridden by your own rights and interests. We will carry out an assessment when relying on Legitimate Interests, to balance our interests against your own. You can obtain details of this assessment by contacting us (see ‘**How to contact us**’ below).

The table below explains what we use your Personal Data for and why.

What we use your Personal Data for	Our reasons
Creating and managing your account with us.	For our Legitimate Interests, i.e. to be as efficient as we can so we can deliver the best service to you; and To Perform of our Contract with you or to take steps at your request before entering into a contract.
Providing services to you.	To Perform of our Contract with you or to take steps at your request before entering into a contract.

What we use your Personal Data for	Our reasons
<p>Conducting checks to identify you and verify your identity or to help prevent and detect fraud against you or us.</p>	<p>To Comply with our Legal and Regulatory Obligations; and/or</p> <p>For our Legitimate interests, i.e. to minimise fraud that could be damaging for you and/or us.</p>
<p>Enforcing legal rights or defend or undertake legal proceedings.</p>	<p>Depending on the circumstances:</p> <p>—to comply with our Legal and Regulatory Obligations; and/or</p> <p>—in other cases, for our Legitimate Interests, i.e. to protect our business, interests and rights.</p>
<p>Customising our Website and its content to your particular preferences based on a record of your selected preferences or on your use of our Website.</p>	<p>Depending on the circumstances:</p> <p>—Your Consent as gathered see Cookies section below; or</p> <p>—where we are not required to obtain your consent and do not do so, for our Legitimate Interests, i.e. to be as efficient as we can so we can deliver the best service to you.</p> <p>If you have provided such a consent you may withdraw it at any time by (this will not affect the lawfulness of our use of your Personal Data in reliance on that consent before it was withdrawn)</p>
<p>Retaining and evaluating information on your recent visits to our Website and how you move around different sections of our Website for analytics purposes to understand how people use our Website so that we can make it more intuitive or to check our Website is working as intended.</p>	<p>Depending on the circumstances:</p> <p>—Your Consent- see Cookies section below; and/or</p> <p>—where we are not required to obtain Your Consent and do not do so, for our Legitimate Interests, i.e. to be as efficient as we can so we can deliver the best service to you.</p> <p>If you have provided such a consent you may withdraw it at any time (this will not affect the lawfulness of our use of your</p>

What we use your Personal Data for	Our reasons
	Personal data in reliance on that consent before it was withdrawn).
Marketing our services to you.	Your Consent. If you have provided such a consent you may withdraw it at any time (this will not affect the lawfulness of our use of your Personal Data in reliance on that consent before it was withdrawn).
Communications with you did not relate to marketing, including about changes to our terms or policies or changes to our services or other important notices.	Depending on the circumstances: —to comply with our Legal and Regulatory Obligations; and/or —in other cases, for our Legitimate Interests, i.e. to be as efficient as we can so we can deliver the best service to you.
Protecting the security of systems and data used to provide the services.	To comply with our Legal and Regulatory Obligations We may also use your Personal Data to ensure the security of systems and data to a standard that goes beyond our Legal Obligations, and in those cases our reasons are for our Legitimate Interests, i.e. to protect systems and data and to prevent and detect criminal activity that could be damaging for you and/or us.
Statistical analysis to help us understand our client base.	For our Legitimate Interests, i.e. to be as efficient as we can so we can deliver the best service to you.
Updating and enhancing client records.	Depending on the circumstances: —to Perform our Contract with you or to take steps at your request before entering into a contract; and/or —to comply with our Legal and Regulatory Obligations. —where neither of the above apply, for our Legitimate Interests, i.e. making sure that

What we use your Personal Data for	Our reasons
	we can keep in touch with our client about existing services.
Disclosures and other activities necessary to comply with Legal and Regulatory obligations that apply to our business.	To comply with our Legal and Regulatory Obligations
An internal or external audit.	For our Legitimate Interests, i.e. to maintain our accreditations so we can demonstrate we operate at the highest standards; and/or Legal and Regulatory Obligations.
To share your Personal Data with members of our group and third parties that will or may take control or ownership of some or all of our business (and professional advisors acting on our or their behalf) in connection with a significant corporate transaction or restructuring, including a merger, acquisition, asset sale, initial public offering or in the event of our insolvency. In such cases information will be anonymised where possible and only shared where necessary.	Depending on the circumstances: —to comply with our Legal and Regulatory Obligations; and/or —in other cases, for our Legitimate Interests, i.e. to protect, realise or grow the value in our business and assets.
To share your Personal Data with the third party, the University of Essex, in connection with the fulfilment of our services to you.	To Perform our Contract with you; To comply with our Legal and Regulatory Obligations; and/or Where neither of the above apply, for our Legitimate Interests, i.e. making sure that we can carry out our services effectively to you.

We will only use your Personal Data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another legitimate reason as listed above.

If we need to use your Personal Data for an unrelated purpose, we will notify you and we will explain the basis which allows us to do so.

How and why, we use your Personal Data—in more detail

More details about how we use your Personal Data and why are set out here:

Purpose	Processing operation	Lawful basis relied on under UK and EU GDPR	Relevant categories of Personal Data
Communications with you, not related to marketing, including about changes to our terms or policies or changes to the products or other important notices.	Addressing and sending communications to you as required by UK GDPR.	Processing is necessary for compliance with a Legal Obligation to which we are subject (Article 6(1)(b))	—your name, address and contact information, including email address and telephone number —your account details (username)
	Addressing and sending communications to you about changes to our terms or policies or changes to our services or other important notices (other than those addressed above).	Our legitimate interests (Article 6(1)(f)), which is to be as efficient as we can so we can deliver the best service to you	—your name, address and contact information, including email address and telephone number —your account details (username)

How and why, we use your Personal Data—Special Category Data

Certain Personal Data we collect is treated as a Special Category Data to which additional protections apply under data protection law:

- *data concerning whether your health and any medical condition requires special accommodation arrangements.*

If you have a medical condition that requires special accommodation arrangements then University of Essex will contact you directly via your Personal Data to carry out an assessment.

Under Article 6 we need the following lawful grounds to collect and process your Special Category Data, either;

- you have given consent to the processing of their Special Category Data, for one or more specific purposes;
- the processing is necessary for us to Perform our Contract with you;
- the processing is necessary for compliance with a Legal and Regulatory Obligations to which you are subject;
- the processing is necessary to protect the vital interests of you or another natural person;

- the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in you; and/or
- processing is necessary for the purpose of the Legitimate Interests pursued by you or a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject.

We also log a policy document listing our reasons for collecting the Special Category Data as required by the ICO.

How and why, we use your Personal Data—sharing

See '**Who we share your Personal Data with**' for further information on the steps we will take to protect your Personal Data where we need to share it with others.

Marketing

We will use your Personal Data to send you updates (by email, text message, telephone or post) about our services, including exclusive offers, promotions or new services.

We have a legitimate interest in using your Personal Data for marketing purposes (see above '**How and why we use your Personal Data**'). This means we do not need your consent to send you marketing information. If we change our marketing approach in the future so that consent is needed, we will ask for this separately and clearly.

You have the right to opt out of receiving marketing communications at any time by:

- contacting us at marketing@collegiate-ac.com
- using the 'unsubscribe' link in emails.

We may ask you to confirm or update your marketing preferences if you ask us to provide further services in the future, or if there are changes in the law, regulation, or the structure of our business.

We will always treat your Personal Data with the utmost respect and never, sell or share it with other organisations for marketing purposes. Save for the transfer of your Personal Data to the University of Essex for the fulfilment of our services to you.

For more information on your right to object at any time to your Personal Data being used for marketing purposes, see '**Your rights**' below.

Who we share your Personal Data with

We routinely share Personal Data with:

- third parties we use to help deliver our services to you, e.g. The University of Essex.
- other third parties we use to help us run our business, e.g. marketing companies, website hosts and website analytics providers.

We only allow those organisations to handle your Personal Data if we are satisfied they take appropriate measures to protect your Personal Data. We also impose contractual obligations on them to ensure they can only use your Personal Data to provide services to us and to you.

We or the third parties mentioned above occasionally also share Personal Data with:

- our and their external auditors, e.g. in relation to the audit of our or their accounts, in which case the recipient of the information will be bound by confidentiality obligations
- our and their professional advisors (such as lawyers and other advisors), in which case the recipient of the information will be bound by confidentiality obligations
- law enforcement agencies, courts, tribunals and regulatory bodies to comply with our Legal and Regulatory Obligations.
- other parties that have or may acquire control or ownership of our business (and our or their professional advisers) in connection with a significant corporate transaction or restructuring, including a merger, acquisition, asset sale, or in the event of our insolvency—usually, information will be anonymised, but this may not always be possible. The recipient of any of your Personal Data will be bound by confidentiality obligations

Who we share your Personal Data with—in more detail

More details about who we share your Personal Data with and why are set out below:

Recipient	Processing operation (use) by recipient	Relevant categories of Personal Data transferred to recipient
AWS Ireland https://aws.amazon.com/	Web and data hosting services, i.e. stores a copy of your Personal Data on computer equipment so it can be accessed by us and permitted third parties. This enables us to fulfil our services to you.	Any Personal Data we collect about you
The University of Essex Wivenhoe Park, Colchester, CO4 3SQ, UK	In connection with the fulfilment of our services to you.	Any Personal Data we collect about you

Who we share your Personal Data with—further information

If you would like more information about who we share our data with and why, please contact us (see '**How to contact us**' below).

How long your Personal Data will be kept

We will not keep your Personal Data for longer than we need it for the purpose for which it is used.

To determine the appropriate retention period for Personal Data, we consider the amount, nature, and sensitivity of the Personal Data, the potential risk of harm from unauthorised use or disclosure of your Personal Data, the purposes for which we process your Personal Data and whether we can achieve those purposes through other means, and the applicable legal requirements.

By law we have to keep basic information about our clients for tax purposes.

If you stop using your account we will delete or anonymise your account data after seven years.

Transferring your Personal Data out of the UK

Countries outside the UK have differing data protection laws, some of which may provide lower levels of protection of privacy.

It is sometimes necessary for us to transfer your Personal Data to countries outside the UK. In those cases, we will comply with applicable UK laws designed to ensure the privacy of your Personal Data.

We will transfer your Personal Data to:

- Google, our server providers, is located outside the UK, whose privacy policy is here www.policies.google.com/privacy

Your Personal Data may be used when you interact with our Facebook, TikTok and Snapchat accounts.

- Facebook's servers are located outside the UK, whose privacy policy is here www.facebook.com/privacy/policy/
- TikTok's servers are located outside the UK, whose privacy policy is here www.tiktok.com/legal/page/us/privacy-policy/en
- Snapchat's servers are located outside the UK, whose privacy policy is here www.values.snap.com/privacy/privacy-policy

Under data protection laws, we can only transfer your Personal Data to a country outside the UK where:

- the UK government has decided the particular country ensures an adequate level of protection of Personal Data (known as an '**adequacy regulation**') further to Article 45

of UK GDPR. A list of countries the UK currently has adequacy regulations in relation to is available [here](#).

- there are appropriate safeguards in place, together with enforceable rights and effective legal remedies for you, or
- a specific exception applies under relevant data protection law

Where we transfer your Personal Data outside the UK we do so on the basis of an adequacy regulation or (where this is not available) legally approved standard data protection clauses recognised or issued further to Article 46(2) of UK GDPR. In the event we cannot or choose not to continue to rely on either of those mechanisms at any time we will not transfer your Personal Data outside the UK unless we can do so on the basis of an alternative mechanism or exception provided by UK data protection law and reflected in an update to this Privacy Policy.

Any changes to the destinations to which we send Personal Data or in the transfer mechanisms we rely on to transfer Personal Data internationally will be notified to you in accordance with the section on 'Changes to this Privacy Policy' below.

Transferring your Personal Data out of the UK—in more detail

More details about the countries outside the UK to which your Personal Data is transferred are set out below:

Recipient country	Recipient	Processing operation (use) by recipient	Lawful safeguard
[USA]	Google LLC Mountain View, CA, USA	Web and data hosting services, i.e. stores a copy of your Personal Data on computer equipment so it can be accessed by us and permitted third parties online in order to run our business	Adequacy regulation further to paragraph 5(1)(a) of Part 3 of Schedule 21 to the Data Protection Act 2018. There is a lawful ground for processing under Article 6 (and for special category Personal Data, Article 9), a valid mechanism for the international transfer itself, under Chapter V of the UK GDPR; and/or Legally approved standard data protection clauses for transfers from a controller to processor recognised or issued further to Article

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Recipient country	Recipient	Processing operation (use) by recipient	Lawful safeguard
		and provide services.	46(2) of UK GDPR; and under the EU-US Data Privacy Framework.
USA	Snap Inc 3000 31st Street, Santa Monica, California, USA	When interacting with Snapchat for advertising purposes	Adequacy regulation further to paragraph 5(1)(a) of Part 3 of Schedule 21 to the Data Protection Act 2018. There is a lawful ground for processing under Article 6 (and for special category Personal Data, Article 9), a valid mechanism for the international transfer itself, under Chapter V of the UK GDPR; and/or Legally approved standard data protection clauses for transfers from a controller to processor recognised or issued further to Article 46(2) of UK GDPR; and under the EU-US Data Privacy Framework.
USA	Meta Platforms Inc 1 Hacker Way, Menlo Park, California, USA	When interacting with Facebook for advertising purposes	Adequacy regulation further to paragraph 5(1)(a) of Part 3 of Schedule 21 to the Data Protection Act 2018. There is a lawful ground for processing under Article 6 (and for special category Personal Data, Article 9), a valid mechanism for the international transfer itself, under Chapter V of the UK GDPR; and/or Legally approved standard data protection clauses for

Recipient country	Recipient	Processing operation (use) by recipient	Lawful safeguard
			transfers from a controller to processor recognised or issued further to Article 46(2) of UK GDPR; and under the EU-US Data Privacy Framework.
USA	TikTok USDS Joint Venture LLC 80 State Street, Albany, NY, USA	When interacting with TikTok for advertising purposes	Adequacy regulation further to paragraph 5(1)(a) of Part 3 of Schedule 21 to the Data Protection Act 2018. There is a lawful ground for processing under Article 6 (and for special category Personal Data, Article 9), a valid mechanism for the international transfer itself, under Chapter V of the UK GDPR; and/or Legally approved standard data protection clauses for transfers from a controller to processor recognised or issued further to Article 46(2) of UK GDPR; and under the EU-US Data Privacy Framework.

Transferring your Personal Data outside of the UK—further information

If you would like further information about data transferred outside the UK, please contact (see **'How to contact us'** below).

Cookies Policy

A “Cookie” is a small text file which is placed onto your device (e.g. computer, smartphone, tablet or other electronic device) when you use our Website. We use Cookies on our Website. These to help us recognise you and your device and store some information about your preferences or past actions.

For more information about Cookies, and how to disable Cookies, visit <http://www.allaboutcookies.org>.

If you would prefer to restrict, block, or delete Cookies from our Website, you can use your browser settings to refuse all or some browser Cookies. If you disable or refuse Cookies, please note that that this may limit the way you use the Website and/or some parts of it may become inaccessible or not function properly. For example, you may have to continually re-enter usage preferences and contact details that would have ordinarily been stored in a Cookie.

Particular Cookies are vital for the stability and functionality of our Website, and we do not ask for your consent for these to be used on your internet browser. The Cookies we use, collect data from and analyse are detailed below:

Necessary: These Cookies are absolutely essential for our Website to function properly. These Cookies ensure basic functionalities and security features of our Website, anonymously.

Functional: These are the Cookies that help certain non-essential functionalities on our Website. These functionalities include embedding content like videos or sharing content of the Website on social media platforms.

Performance: These Cookies are used to understand and analyse the key performance indexes of our Website which helps in delivering you a better user experience.

Analytics: These Cookies store information like the number of visitors to our Website, the number of unique visitors, which pages of our Website have been visited, the source of the visit, etc. This data helps us understand and analyse how well our Website performs and where it needs improvement.

Advertisement: These Cookies are used to personalise the advertisements that we show to you so that they are meaningful to you. These Cookies also help us keep track of the efficiency of these ad campaigns.

Other: Other uncategorised Cookies are those that are being analysed and have not been classified into a category yet.

The information stored in these Cookies may also be used by the third-party ad providers to show you ads on other websites on the browser as well.

We use the following Cookies on our Website and their uses and how long they stay on, are listed below:

Cookie Name	Cookie use	Length of Cookie
_ScCbts		7 days
_fbp	To store and track visits across sites when using the Facebook site of this company- Advertisement	3 months
_ga_DYLYHG8JDB	Used for analytics and measurement of our Website, not advertising- Analytics and performance	2 years
_gcl_au	To store and track conversations-	

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	Analytics and performance	
_hjSessionUser_3118703	Used to understand how visitors behave on our Website- Analytics and performance	1 year
_scid	To provide a unique ID to each visitor so our advertising partners can track behaviour, attribute conversions, and deliver targeted ad- Advertisement	1 year
_scid_r	It is used for advertising-related identification- Advertisement	13 months
_tt_enable_cookie	To check whether tracking cookies can be enabled on your device. It acts as a kind of "permission test"	30 days
_ttp	To how users interact with ads and personalise the advertising experience- Advertisement	13 months
comm100_visitor_85000375	To identify and track individual visitors who interact with our chat widget- Analytics, functional and performance	1 year
ttcsid	To provide TikTok advertising and analytics- Advertisement	90 days
ttcsid_CEV8DA3C77UA1PN5KNQG	To provide TikTok advertising and analytics- Advertisement	90 days
_ga_DYLYHG8JDB	To store and count page views- Analytics, functional and performance	1 year

_hjSessionUser_3118703	To store a unique user ID- Analytics, Functional and performance	1 year
NID	To provide ad delivery or retargeting, store user preferences- Advertisement	5 months
__Secure-3PAPISID	To provide personalised and retargeted ads- Advertisement	1 month
DSID	To store user preferences Analytics, functional and performance	2 weeks
IDE	To provide ad targeting, measurement, and retargeting- Advertisement	7 months
ar_debug	Helps website developers create debug reports from the website- Analytics, functional and performance	1 month

Your rights

You generally have the following rights, which you can usually exercise free of charge:

Access to a copy of your Personal Data	The right to be provided with a copy of your Personal Data. This enables you to receive a copy of the Personal Data we hold about you and to check that we are lawfully processing it (also known as a "Data Subject Request"). See below for more details on how you can make a Data Subject Request.
Correction (also known as rectification)	The right to require us to correct any mistakes in your Personal Data. You have a right to request correction of the Personal Data that we hold about you. This enables you to have any incomplete or inaccurate Personal Data we hold about you corrected,

	though we may need to verify the accuracy of the new Personal Data you provide to us.
Erasure (also known as the right to be forgotten)	The right to require us to delete your Personal Data—in certain situations. You have the right to ask us to delete or remove your Personal Data where there is no good reason for us continuing to process it, where you have successfully exercised your right to object to processing (see below), where we may have processed your Personal Data unlawfully or where we are required to erase your Personal Data to comply with law. Note, however, that we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.
Restriction of use	The right to require us to restrict use of your Personal Data in certain circumstances. You have the right to request the restriction or suppression of their Personal Data. Note that this is not an absolute right and it only applies in certain circumstances: If you want us to establish the Personal Data's accuracy; Where our use of the Personal Data is unlawful, but you do not want us to erase it; Where you need us to hold the Personal Data even if we no longer require it as you need it to establish, exercise or defend legal claims; or You have objected to our use of your Personal Data, but we need to verify whether we have overriding legitimate grounds to use it.
Data portability	The right to receive the Personal Data you provided to us, in a structured, commonly used and machine-readable format and/or transmit that data to a third party—in certain situations. You have the right to request the transfer of your Personal Data to you or to a third party. If you make such a request, we will provide to you, or a third party you have chosen, your Personal Data in a structured, commonly used, machine-readable format.

	<p>Once we have established your identity. Note that this right only applies to automated information which you initially provided consent for us to use, or where we used the information to perform a contract with you.</p>
To object to use	<p>The right to object:</p> <ul style="list-style-type: none"> —at any time to your Personal Data being used for direct marketing (including profiling) —in certain other situations to our continued use of your Personal Data, e.g. where we use your Personal Data for our Legitimate Interests unless there are compelling legitimate grounds for the processing to continue or the processing is required for the establishment, exercise or defence of legal claims. <p>You can object to the processing of Personal Data we hold about you. This effectively allows you to stop or prevent us from processing your Personal Data. Note that this is not an absolute right and it only applies in certain circumstances, for example:</p> <ul style="list-style-type: none"> Where we are processing your Personal Data for direct marketing purposes; Where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms; or In some cases, we may continue processing your Personal Data if we can demonstrate that we have compelling legitimate grounds to process your information which overrides your rights and freedoms.
Not to be subject to decisions without human involvement	<p>The right not to be subject to a decision based solely on automated processing (including profiling) that produces legal</p>

	<p>effects concerning you or similarly significantly affects you.</p> <p>We do not make any such decisions based on data collected by our Website</p>
The right to withdraw consents	<p>If you have provided us with a consent to use your Personal Data you have a right to withdraw that consent easily at any time.</p> <p>You may withdraw your consents as set out in this Privacy Policy.</p> <p>Withdrawing a consent will not affect the lawfulness of our use of your Personal Data in reliance on that consent before it was withdrawn.</p>

For further information on each of those rights, including the circumstances in which they do and do not apply, please contact us (see '**How to contact us**' below). You may also find it helpful to refer to the [guidance from the UK's Information Commissioner](#) on your rights under UK GDPR.

If you would like to exercise any of those rights, please email us at dpo@evalian.co.uk or call 03330500111—see below: '**How to contact us**'. When contacting us please:

- provide enough information to identify yourself (e.g. your full name, address and any additional identity information we may reasonably request from you; and
- let us know which right(s) you want to exercise and the information to which your request relates.

Keeping your Personal Data secure

We have appropriate security measures to prevent Personal data from being accidentally lost or used or accessed unlawfully. We limit access to your Personal Data to those who have a genuine need to access it.

We also have procedures in place to deal with any suspected Personal Data security breach. We will notify you and the ICO of a suspected data security breach where we are legally required to do so.

Please note that the internet is not safe, and we do not guarantee the security of your Personal Data.

If you want detailed information from Get Safe Online on how to protect your Personal Data and other information and your computers and devices against fraud, identity theft, viruses

and many other online problems, please visit www.getsafeonline.org. Get Safe Online is supported by HM Government and leading businesses.

How to complain

Please contact us if you have any queries or concerns about our use of your Personal Data (see below 'How to contact us'). We hope we will be able to resolve any issues you may have.

You also have the right to lodge a complaint with the Information Commissioner. They may be contacted using the details at <https://ico.org.uk/make-a-complaint> or by telephone: 0303 123 1113.

Changes to this Privacy Policy

We may change this Privacy Policy from time to time—when we make significant changes we will take steps to inform you, via email and via our Website.

How to contact us

You can contact us and/or our Data Protection Officer by email or telephone if you have any questions about this Privacy Policy or the information we hold about you, to exercise a right under data protection law or to make a complaint.

Our contact details are shown below:

Our Data Protection Officer's contact details
Data Protection Officer
Email: dpo@evalian.co.uk
Telephone number: 03330500111

Do you need extra help?

If you would like this Privacy Policy in another format (for example audio, large print, braille) please contact us (see 'How to contact us' above).

General

You may not transfer any of your rights under this Privacy Policy to any other person. We may transfer our rights under this Privacy Policy, at our sole discretion, as set out in this Privacy Policy.

If any court or competent authority finds that any provision of this Privacy Policy (or part of any provision) is invalid, illegal, or unenforceable, that provision or part-provision will, to the extent required, be deemed to be deleted or amended, and the validity and enforceability of the other provisions of this Privacy Policy will not be affected and remain valid and enforceable.

Nothing in this Privacy Policy is intended to, or shall be deemed to, establish any partnership, joint venture, or contract of employment between any of the parties.

Each party confirms it is acting on its own behalf and not for the benefit of any other person.

Unless otherwise agreed, no delay, act, or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy.

This Privacy Policy is governed by and interpreted according to the laws of England and Wales. All disputes arising under this Privacy Policy are subject to the exclusive jurisdiction of the English courts.