# MOVING IN GUIDELINES





# WELCOME TO THE NEIGHBOURHOOD EXETER FOR THE 2019-2020 ACADEMIC YEAR

Hi

We are really looking forward to welcoming you to The Neighbourhood Exeter in a few weeks, and just to ensure you have all the information you need before you move in, we have put together some helpful guidelines.

Move in weekend at The Neighbourhood Exeter is scheduled for the 7th and 8th of September, and staff members from Collegiate will be available to issue keys and show you to your new home from 9am - 6pm.

Don't worry if you are not able to move in on the dedicated 'move in weekend', you can still pick up your keys Monday to Sunday 8am - 12pm. Please just contact the helpful on-site team to make an appointment to collect your keys.

Please ensure you bring some photo ID with you when you arrive (a passport or driving licence will be perfect).

### **TRAVELLING**

If you need advice on how to get to your accommodation, or help with the closest car park then please contact neighbourhoodexeter@collegiate-ac.com and the accommodation team will be able to help.

The following travel times are approximate.

Exeter Airport - 22 minute drive / taxi or 48 minutes by public transport

Heathrow Airport - 3 hours 14 minutes drive / taxi or 3 hours 38 minutes by public transport

Gatwick Airport - 3 hours 34 minutes drive / taxi or 3 hours 35 minutes by public transport

### CAR PARKING

There is no parking available at The Neighbourhood Exeter. Please park up and unload. Once unloaded, please move the vehicle to a nearby parking space to allow the next students to unload.

We recommend that you park and them come to reception to check-in and collect your keys before brining your luggage.

Mary Arches Street Car Park

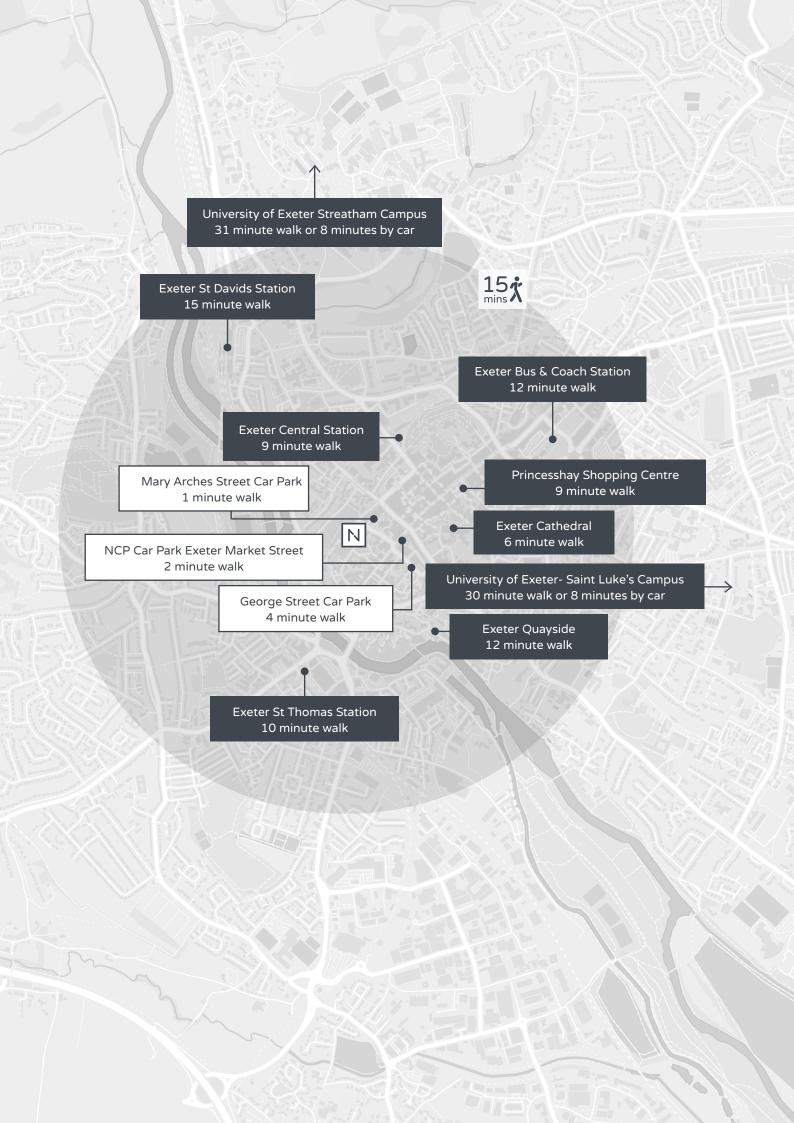
Mary Arches Street, EX4 3AZ

NCP Car Park Exeter Market Street

Market St, EX1 1BW

George Street Car Park

5 Grendon Buildings, EX1 1DN





## MOVING IN REQUIREMENTS

Please ensure that, before you move in, you have completed the following:

- Paid your £250 deposit
- Paid your first rental instalment, or full rent if applicable. These are both due on Wednesday 28th August
   2019. Please be aware, no keys will be issued to you if rent has not been paid.
- Provided 1 x photo ID and 1 x proof of address, for yourself and your guarantor if applicable. 2 x passport photos and 1 x proof of student status.

If you have not done this prior to move in, you MUST bring all these with you on the day of your arrival. Without complete documentation, you will not be able to move in.

Absolutely no keys will be issued if a resident has not completed any of the above requirements.

PLEASE ALSO BE AWARE WE ARE UNABLE TO ACCEPT ANY CASH PAYMENTS

Should you need to complete an international bank transfer, let the team know; neighbourhoodexeter@collegiate-ac.com, and we will forward you the relevant details.

### WHAT TO BRING

What to bring to help you settle into your new home:

Bedroom	Kitchen	Bathroom
Duvet and duvet cover*	Tea towels	Towels
Clothes hangers	Food to keep you going	Toilet roll
Sheets*		Soap and toiletries
Push Pins (notice board)		Basic first aid kit (just in case)
Pillow and pillow cases		Washing tablets (in drum)
Laundry basket		
Photos of family and friends		
* Please ask the accommodation team if you are unsure of sizes		

When you need your own space to work or claim a moment of calm, your private apartment has it all.

Every room is bright, luxuriously fitted and finished to exacting standards. 24/7 broadband and Wi-Fi keeps you connected and our accommodation teams are always on hand. There's also CCTV, a conceirge team every night every day and secure door entry for ultimate peace of mind.

### IF YOU NEED US

If you have any further queries please do not hesitate to contact us - you can send us an email at neighbourhoodexeter@collegiate-ac.com or visit us at www.collegiate-ac.com or call +44 (0) 1392 231 099

Don't forget to 'like' our Facebook page as we will be posting lots of information on moving in and life at The Neighbourhood Exeter on there too: <a href="https://www.facebook.com/TheNeighbourhoodExeter">https://www.facebook.com/TheNeighbourhoodExeter</a>.



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Out-of-hours emergency contact: +44 (0) 1392 231 099

