



Moving In Guidelines



COLLEGIATE

New Century Place



Welcome

Welcome to Collegiate New Century Place for the 2019-20 academic year

Hi!

We are really looking forward to welcoming you to Collegiate New Century Place in a few weeks, and just to ensure you have all the information you need before you move in, we have put together some helpful guidelines.

Move in weekend at Collegiate New Century Place is scheduled for the 14th and 15th of September, and staff members from Collegiate will be available to issue keys and show you to your new home from 9am – 5.30pm.

Don't worry if you are not able to move in on the dedicated 'move in weekend', you can still pick up your keys Monday to Friday 9am – 5pm (if you are arriving outside of these hours, please just contact the helpful on-site team to make an appointment to collect your keys).

Please ensure you bring some photo ID with you when you arrive (a passport or driving licence will be perfect).

Please note that any persons under the age of 18 must be accompanied at all times whilst on site. Please use the handrail when ascending and descending the stairs.

Travelling

If you need advice on how to get to your accommodation, or help with the closest car park then please contact newcenturyplace@collegiate-ac.com and the accommodation team will be able to help.

Car parking

There is no parking available at Collegiate New Century Place. On arrival to site, please park up and unload. Parking is also available at the Queens NCP car park, which is just across the road. Prices start from £4.40 for up to 2 hours, £12.50 for up to 6 hours and £20 if you stay longer than that. We recommend that you park and then come to reception to check-in and collect your keys before bringing your luggage.

Local accommodation

If you are arriving to Collegiate New Century Place outside of office opening hours there are a number of local accommodation options available to you. A few options to consider are:

Premier Inn Reading

Central Letcombe Street
RG1 2HN
0871 527 8924

Mecure George Hotel Reading

10-12 King Street
RG1 2HE
01189 573 445

Malmaison Reading

18-20 Station Road
RG1 1JX
01183 341 331



Malmaison Reading

Mercure George Hotel

Collegiate New Century Place

Premier Inn Reading Central

Premier Inn Reading Central

🚶 4 minute

Mercure George Hotel

🚶 5 minutes

Malmaison Reading

🚶 9 minutes



Moving in requirements

Please ensure that, before you move in, you have completed the following:

- Paid your £250 deposit
- Paid your first rental instalment, or full rent if applicable. These are both due on the 4th September 2019. Please be aware, no keys will be issued to you if rent has not been paid.
- Provided 1 x photo ID and 1 x proof of address, for yourself and your guarantor if applicable. 2 x passport photos and 1 x proof of student status.

If you have not done this prior to move in, you **MUST** bring all these with you on the day of your arrival. Without complete documentation, you will not be able to move in.

Absolutely no keys will be issued if a resident has not completed any of the above requirements.

PLEASE ALSO BE AWARE WE ARE UNABLE TO ACCEPT ANY CASH PAYMENTS

What to bring

What to bring to help you settle into your new home:

Bedroom	Kitchen	Bathroom
Duvet and duvet cover*	Pots and pans	Towels
Sheets*	Cutlery	Toilet roll
Pillow and pillow cases	Plates and bowls	Soap and toiletries
Photos of family and friends	Cups and drinking glasses	
* Please ask the accommodation team if you are unsure of sizes	Cleaning products	
	Food to keep you going	
	Kettle & toaster	

When you need your own space to work or claim a moment of calm, your private apartment has it all.

Every room is bright, luxuriously fitted and finished to exacting standards. 24/7 broadband and Wi-Fi keeps you connected and our accommodation teams are always on hand. There's also superior security with CCTV and secure door entry for ultimate peace of mind.

Why not order from the Collegiate Collections, or book a Cleaning Service?

We know that being a student means that there's a lot going on and a lot to organise. This is especially true if you're coming from overseas. So Collegiate now offers some solutions to make settling into your home a little easier.

You can choose one of our collections that cater for your exact requirement, from The Kitchen Collection which contains all the kitchen essentials through to The Luxury Collection which was curated for the ultimate in superior living.

You don't even have to worry about unpacking it all. We will have it all made up and ready for your arrival so you can enjoy the Collegiate way of living from the moment you walk through your door.

We can also provide comprehensive cleaning services, from an ad hoc clean to a regular weekly service and everything in between.

For more information on what's included in our lifestyle packs, please visit the **Collegiate website**.

If you need us

If you have any further queries please do not hesitate to contact us - you can send us an email at **newcenturyplace@collegiate-ac.com**, visit us at **www.collegiate-ac.com** or call **+44 (0) 118 372 2148**

Don't forget to 'like' our Facebook page as we will be posting lots of information on moving in and life at Collegiate Fontenoy Apartments on there too **www.facebook.com/CollegiateNewCenturyPlace**



Boutique Collection



Collegiate New Century Place

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Email: newcenturyplace@collegiate-ac.com

www.collegiate-ac.com

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