



Moving In Guidelines



COLLEGIATE

Charles Morton Court



Welcome

Welcome to Collegiate Charles Morton Court for the 2019-20 academic year

Hi!

We are really looking forward to welcoming you to Collegiate Charles Morton Court in a few weeks, and just to ensure you have all the information you need before you move in, we have put together some helpful guidelines.

Move in weekend at Collegiate Charles Morton Court is scheduled for the 7th and 8th of September, and staff members from Collegiate will be available to issue keys and show you to your new home from 9am – 5.30pm.

Don't worry if you are not able to move in on the dedicated 'move in weekend'. You can still pick up your keys during our standard office hours Monday to Friday 9am – 5pm. If you are arriving out of hours, our student wardens will be able to check you in and show you to your new room. You will need to call the Out-of-hours number on 03333 214 064 to advise them of your arrival.

Please ensure you bring some photo ID with you when you arrive (a passport or driving licence will be perfect).

Travelling

If you need advice on how to get to your accommodation, or help with the closest car park then please contact **cmc@collegiate-ac.com** and the accommodation team will be able to help.

Car parking

We have space in the small car park at Collegiate Charles Morton Court for luggage drop off only. After this, if you would like to use a long-term car park, you can make use of Bentley Road car park, which is under a mile from the building, as is Wilmer Place car park.

We recommend that you park and then come to reception to check-in and collect your keys before bringing your luggage.

Local accommodation

If you are arriving at Collegiate Charles Morton Court outside of office opening hours and cannot get hold of one of our student wardens to check you in, there are a number of local accommodation options available to you.

A few options to consider are:

Global Lodge

109A Kingsland High Street
Dalston
Hackney
London
E8 2PB











Rose and Crown Guesthouse

199 Stoke Newington Church Street
London
N16 9ES

Premier Inn

25 - 27 Dalston Place
Hackney
London
E8 3DF



Global Lodge Hotel	 13 minutes  5 minutes
The Rose & Crown	 15 minutes  3 minutes
Bentley Road Car Park	 17 minutes  8 minutes
Premier Inn Hackney	 18 minutes  7 minutes
Wilner Place Car Park	 22 minutes  5 minutes



Moving in requirements

Please ensure that, before you move in, you have completed the following:

- Paid your £250 deposit
- Paid your first rental instalment, or full rent if applicable. These are both due on the Wednesday 28th August 2019. Please be aware, no keys will be issued to you if rent has not been paid.
- Provided 1 x photo ID and 1 x proof of address, for yourself and your guarantor if applicable. 2 x passport photos and 1 x proof of student status.

If you have not done this prior to move in, you **MUST** bring all these with you on the day of your arrival. Without complete documentation, you will not be able to move in.

Absolutely no keys will be issued if a resident has not completed any of the above requirements.

PLEASE ALSO BE AWARE WE ARE UNABLE TO ACCEPT ANY CASH PAYMENTS

What to bring

What to bring to help you settle into your new home:

Bedroom	Kitchen	Bathroom
Mattress cover*	Pots and pans	Towels
Duvet and duvet cover*	Cutlery	Toilet roll
Sheets*	Plates and bowls	Soap and toiletries
Pillow and pillow cases	Cups and drinking glasses	
Photos of family and friends	Cleaning products	
* Please ask the accommodation team if you are unsure of sizes	Food to keep you going	
	Kettle & toaster	

When you need your own space to work or claim a moment of calm, your private apartment has it all.

Every room is bright and finished to exacting standards. 24/7 broadband and Wi-Fi keeps you connected and our accommodation teams are always on hand. There's also superior security with CCTV and secure door entry for ultimate peace of mind.

Why not order from the Collegiate Collections, or book a Cleaning Service?

We know that being a student means that there's a lot going on and a lot to organise. This is doubly true if you're coming from overseas. So Collegiate now offers some solutions to make settling into your home a little easier.

You can choose one of our collections that cater for your exact requirement, from The Kitchen Collection which contains all the kitchen essentials through to The Luxury Collection which was curated for the ultimate in superior living.

You don't even have to worry about unpacking it all. We will have it all made up and ready for your arrival so you can enjoy the Collegiate way of living from the moment you walk through your door.

We can also provide comprehensive cleaning services, from an ad hoc clean to a regular weekly service and everything in between.

For more information on what's included in our lifestyle packs, please visit the **Collegiate website**.

If you need us

If you have any further queries please do not hesitate to contact us - you can send us an email at **cmc@collegiate-ac.com** or visit us at **www.collegiate-ac.com** or call 020 8912 5909

Don't forget to 'like' our Facebook page as we will be posting lots of information on moving in and life at Charles Morton Court on there too **www.facebook.com/collegiatecharlesmortoncourt**



Essential Collection



Charles Morton Court

37 - 43 Green Lanes, London, N16 9BS

Telephone: 020 8912 5909

Email: cmc@collegiate-ac.com

www.collegiate-ac.com

 facebook.com/collegiatecharlesmortoncourt

 [@collegiate_uk](https://twitter.com/collegiate_uk)

 [@collegiateac](https://www.instagram.com/collegiateac)

 [@collegiateac](https://www.pinterest.com/collegiateac)

Out-of-hours emergency Contact: 03333 214 064



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