

Moving In Guidelines



Collegiate
Water Lane Apartments

Prestige Collection





Welcome

Welcome to Water Lane Apartments for the 2017-2018 academic year

Hi!

We are really looking forward to welcoming you to Water Lane Apartments in a few weeks, and just to ensure you have all the information you need before you move in, we have put together some helpful guidelines.

Move in weekend at Water Lane Apartments is scheduled for the 9th and 10th of September, and staff members from Collegiate will be available to issue keys and show you to your new home from 9am – 5pm.

Don't worry if you are not able to move in on the dedicated 'move in weekend', you can still pick up your keys Monday to Friday 9am – 5pm. Please just contact the helpful on-site team to make an appointment to collect your keys.

Please ensure you bring some photo ID with you when you arrive (a passport or driving licence will be perfect).

Travelling

If you need advice on how to get to your accommodation, or help with the closest car park then please contact wa@collegiate-ac.com and the accommodation team will be able to help.

Car parking

Water Lane Apartments has a small car park which will be used for drop offs only during check in weekend. Should you wish to use the car park to unload, you will need to collect a permit from the office before hand. We cannot guarantee spaces will be available throughout out the day, especially during busy periods. Parking is also available at Temple Meads station which is approximately 5 minutes walk away.

We recommend that you park and then come to reception to check-in and collect your keys before bringing your luggage.

Local accommodation

If you are arriving in Bristol outside of office opening hours there are a number of local accommodation options available to you. A few options to consider are:

The Novotel

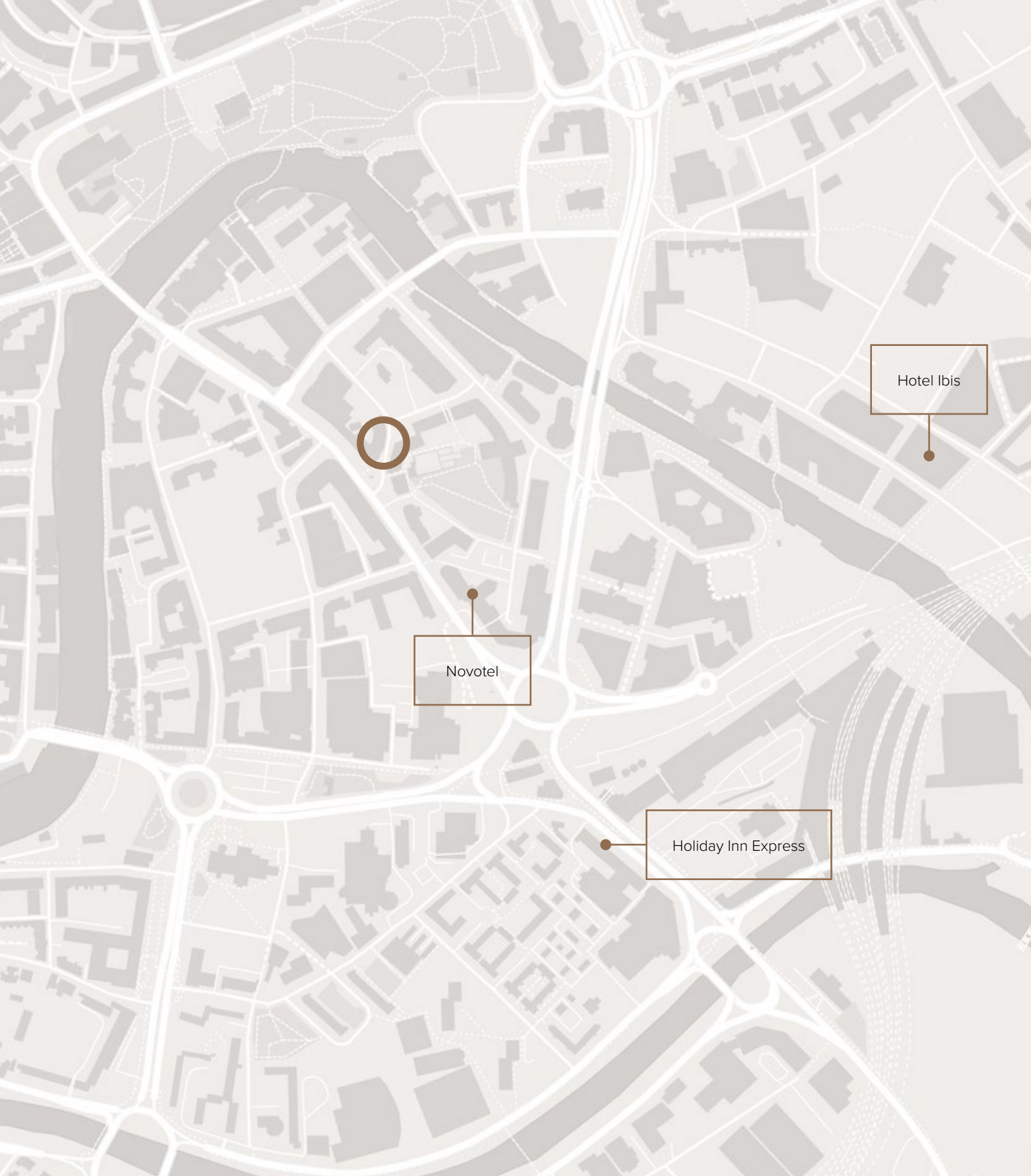
Victoria Street
Bristol
BS1 6HY
0117 976 9988




Hotel Ibis Bristol Temple Meads

Avon Street
Bristol
BS2 0PS
0117 319 9001

Holiday Inn Express

Townsend House
Bristol
BS1 6PL
0871 902 1543



Novotel	 3 minutes	 1 minutes
Holiday Inn Express	 10 minutes	 5 minutes
Hotel Ibis	 10 minutes	 7 minutes



Moving in requirements

Please ensure that, before you move in, you have completed the following:

- Paid your £250 deposit
- Paid your first rental instalment, or full rent if applicable. These are both due on the Wednesday 30th August 2017. Please be aware, no keys will be issued to you if rent has not been paid.
- Provided 1 x photo ID and 1 x proof of address, for yourself and your guarantor if applicable. 2 x passport photos and 1 x proof of student status.

If you have not done this prior to move in, you **MUST** bring all these with you on the day of your arrival. Without complete documentation, you will not be able to move in.

Absolutely no keys will be issued if a resident has not completed any of the above requirements.

PLEASE ALSO BE AWARE WE ARE UNABLE TO ACCEPT ANY CASH PAYMENTS

What to bring

What to bring to help you settle into your new home:

Bedroom	Kitchen	Bathroom
Duvet and duvet cover*	Induction pots and pans	Towels
Sheets*	Cutlery	Toilet roll
Pillow and pillow cases	Plates and bowls	Soap and toiletries
Photos of family and friends	Cups and drinking glasses	
* All beds at Water Lane Apartments are a standard UK double size.	Cleaning products	
	Food to keep you going	
	Kettle & toaster	

When you need your own space to work or claim a moment of calm, your private apartment has it all.

Every room is bright, luxuriously fitted and finished to exacting standards. 24/7 broadband and Wi-Fi keeps you connected and our accommodation teams are always on hand. There's also superior security with CCTV and secure door entry for ultimate peace of mind.

Why not order from the Collegiate Collections, or book a Cleaning Service?

We know that being a student means that there's a lot going on and a lot to organise. This is doubly true if you're coming from overseas. So Collegiate now offers some solutions to make settling into your home a little easier.

You can choose one of our collections that cater for your exact requirement, from The Kitchen Collection which contains all the kitchen essentials through to The Luxury Collection which was curated for the ultimate in superior living.

You don't even have to worry about unpacking it all. We will have it all made up and ready for your arrival so you can enjoy the Collegiate way of living from the moment you walk through your door.

We can also provide comprehensive cleaning services, from an ad hoc clean to a regular weekly service and everything in between.

For more information on what's included in our lifestyle packs, please visit the **Collegiate website**.

If you need us

If you have any further queries please do not hesitate to contact us - you can send us an email at **wa@collegiate-ac.com**, visit us at **www.collegiate-ac.com** or call 0117 325 3940.

Don't forget to 'like' our Facebook page as we will be posting lots of information on moving in and life at Water Lane Apartments on there too **www.facebook.com/collegiatewaterlaneapartments**



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Water Lane Apartments

Temple Street, Bristol, BS1 6WG

Telephone: 0117 325 3940

Email: wa@collegiate-ac.com

www.collegiate-ac.com

 www.facebook.com/collegiatewaterlaneapartments

 [@collegiate_uk](https://twitter.com/collegiate_uk)

 [@collegiateac](https://www.instagram.com/collegiateac)

 [@collegiateac](https://www.pinterest.com/collegiateac)

Out-of-hours emergency Contact: 03333 214 064

